

**MINUTES OF A MEETING OF LITTLE HALLINGBURY
PARISH COUNCIL, HELD ON TUESDAY 15 FEBRUARY 2022,
BEGINNING AT 19.00, IN THE VILLAGE HALL**

PRESENT: Cllr Sue Meyer (Chairman)
Cllrs John Brothers, Ciora Dillon, Dean Hatt, Val McKirdy, Andrew Robinson (22/23), and Robert Wingard.

ALSO PRESENT: Mrs Urška Sydee (Clerk)
Cllrs Geof Driscoll and Neil Reeve (22/23), Uttlesford District Council
Cllr Susan Barker (22/29), Essex County Council
PC Hinkins (22/29), Essex Police

22/22. APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs Nicola Marsh, Stuart Padfield, Andrew Robinson and Keith Summerford.
All accepted.

22/23. POLICE REPRESENTATIVE

19.04 – Cllr Neil Reeve arrived

Cllr Sue Meyer wanted to know how the Police could be contacted if we have any issues and how to obtain the results of speed checks Police had carried out in the village to support our request for traffic calming measures. There used to be PCSO who was easy to contact and they would come to the village and residents felt safer because someone from the Police was present. PC Hinkins advised that the best way to contact the Police is through the website. He agreed to provide the contact emails. There is not enough resources for the Police to be more present and visible in the village. Speeding is a common issue everywhere. He presented some of the crime statistics for our area which according to this we seem to be one of the safest areas in Essex. It would seem there was no data of the knife crime, which happened a few weeks ago.

19.11 – Cllr Andrew Robinson arrived

22/24. DECLARATIONS OF INTEREST

None.

22/25. PUBLIC PARTICIPATION

None present.

22/26. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 04 January 2022 were approved as a correct record of the proceedings and it was agreed for Chairman, Sue Meyer to sign them.

22/27. MATTERS ARISING FROM PREVIOUS MEETING

None.

22/28. CHAIRMAN'S COMMUNICATIONS

Chairman, Sue Meyer reported that:

- She was informed that non-residents of the Pond Field Close are parking cars on the parking spaces for visitors. Agreed for the Clerk to write to Hastoe.
- It was noted that the hedge at the field next to Bonningtons, by the bus shelter was cut through to gain the access from the field to the road. District Cllr Geof Driscoll agreed to check this.
- She attended UALC meeting re Local Plan
- She was informed that the van is parked at Gaston Green. She will contact enforcement officer at UDC.

22/29. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Essex County Council Cllr Susan Barker reported:

- Budget was agreed and there will be an increase
- She is arranging two meetings in April with Cllr Scott; we will be informed of the dates
- Newbarn Lane trench was not done by Highways

19.56 – ECC Cllr Susan Barker left

Uttlesford District council Cllr Neil reeve reported:

- UDC tax will increase
- UDC Planning has been placed in Special Measures by Secretary of State; briefing is scheduled for this Wednesday
- Local Plan – preferred options will be published in approximately six weeks
- Investment portfolio – rules have been changed on how to invest money

20.21 – PC Hinkins left

22/30. MEMBERS' REPORTS

Dean Hatt – fallen tree on the footpath No. 36 had been removed

Val McKirdy – Dog poo bin progress – clerk advised there is no update;

Village Hall Committee is working on getting internet into the village hall

22/31. LOCAL PLAN

a) Unsustainable Sites Action Group – USAG

The group now consists of three parishes: Hatfield Heath Parish Council, Great Hallingbury Parish Council and Little Hallingbury Parish Council. The name was changed to Three Parishes Local Plan Group (TPLPG).

b) Local Plan Working Group

b.1) Update

Infrastructure delivery plan will be reviewed at the meeting this week.

b.2) Neighbourhood Plan

The area of the Neighbourhood plan was agreed – whole parish.

c) UDC Local Plan

c.1) Update

Covered in 22/29.

c.2) District Flood Risk Assessment

Response to District Flood Risk Assessment data submitted within deadline.

22/32. HIGHWAYS MATTERS

a) Update

Covered in 22/29.

b) Newbarn Lane

Covered in 22/29.

c) Long Standing Highways Issues

List of long standing highways issues was emailed ECC Cllr Susan Barker within required deadline.

22/33. VILLAGE CAR PARK

Nothing to report.

22/34. GASTON GREEN POND

Nothing to report.

22/35. EXTENSION ROOM – VILLAGE HALL

Plans were presented at the meeting for the Councillors to peruse.

22/36. THE QUEEN'S PLATINUM JUBILEE

Cllr Sue Meyer had a meeting with interested parties and there were few suggestions. She presented a sample mug which the Council agreed to purchase for the children attending Little Hallingbury Primary School and Little Hallingbury Playgroup. Also all children aged 0 - 11 living in the village. Number of mugs to be agreed. UDC Cllrs Geof Driscoll and Neil Reeve agreed to give a donation for the mugs.

22/37. COUNCILLOR EMAIL ADDRESSES

Cllr Robert Wingard presented the offer which was circulated to the Councillors. The Council considered the offer and agreed not to go forward with this.

22/38. FINANCE

a) Payments

The following payments had been made during the period 14 December 2021 to 13 January 2022:

	£
Clerk – salary and expenses December 2021	739.16
Handyman – salary	360.00
SM - reimbursement	143.40
Essex Air Ambulance – donation 2021	200.00
St. Clare's Hospice – donation 2021	300.00
Hatfield Heath Parish Council – contribution re LP	2,100.00
HMRC – tax December 2021	90.00
Village Views – donation for 2021	1,000.00
Age UK Essex – donation 2021	200.00
MD Landscapes – grass cutting	152.04
VMcK - reimbursement	52.00
Received and agreed.	

b) Income

Donation	£1,784.76
UK Power Networks plc	£5.75
Donation	£1,000.00
All received and agreed.	

c) Balances on 13 January 2022

Community Acc.	£43,387.28
Reserve Acc. (Business Premium Acc.)	£13,785.04
Received and agreed.	

d) Bank Reconciliation

Bank reconciliation was received and approved by all and signed by the Chairman.

e) Approvals

The payments were approved by all and signed by the Chairman.

f) Precept for 2022/2023

Form for the precept emailed to UDC within required deadline.

g) Late Finance Matters

None.

22/39. PLANNING

a) Application decisions (the Council's comments are shown in brackets)

<u>Application No.</u>	<u>Site and Development</u>	<u>Decision</u>
UTT/21/2970/HHF	Olde Farm, Gaston Green, Sawbridgeworth Road, Little Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7QS	Refused

4 bay cartlodge garage and forecourt

Please note: when checking decision on UDC website it stated '3 bay cartlodge garage and forecourt'

(No objections in principle other than it is in Green Belt)

<u>Application No.</u> UTT/21/3583/HHF	<u>Site and Development</u> Greenfield House, Dell Lane, Little Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7SH	<u>Decision</u> Approved
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Erection of carport with 3 parking spaces to accommodate/replace existing parking spaces

(No objections.)

<u>Application No.</u> UTT/21/3645/FUL	<u>Site and Development</u> Pleasant View, Gaston Green, Sawbridgeworth Road, Little Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7QS	<u>Decision</u> Approved
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Proposed sub-division of existing dwelling to create 1 no. additional dwelling.

(No objections.)

<u>Application No.</u> UTT/21/3708/HHF	<u>Site and Development</u> Denby Cottage, Wrights Green Lane, Little Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7RL	<u>Decision</u> Approved
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Two storey side and single storey rear extensions and alterations (amended scheme to that approved under planning permission UTT/17/3575/HHF)

(Objections: proposed extensions and alterations are out of proportions to size and scale of original development.)

<u>Application No.</u> UTT/21/3739/HHF	<u>Site and Development</u> Wallbury House, Dell Lane, Little Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7SH	<u>Decision</u> Awaiting decision
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Proposed replacement of conservatory roof.

(No objections.)

Received and noted.

b) Applications to be dealt with at this meeting:

<u>Application No.</u> UTT/22/0243/FUL	<u>Site and Development</u> The Downs, Wrights Green Lane, Little Hallingbury, Bishop's Stortford, Hertfordshire, CM22 7RL
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Proposed demolition of existing bungalow and outbuildings and erection of 2 no. detached dwellings and garages incorporating new driveway (revised scheme to that approved under UTT/20/3182/FUL).

Objections: The proposed development is in front of the building line of adjacent properties and it should be set back from the road; insufficient parking space for 4 bedroom house; it is causing loss of light to adjacent properties.

c) Appeals

Appeal decisions: APP/C1570/D/21/3281166 - UTT/21/1160/HHF and APP/C1570/D/21/3284387 - UTT/21/2207/HHF were received and noted.

d) Late Planning Matters

<u>Application No.</u>	<u>Site and Development</u>
UTT/22/0274/HHF	Greenfield House, Dell Lane, Little Hallingbury, Essex, CM22 7SH

Erection of carport with 3 parking spaces to accommodate/replace existing parking spaces - amendment to that approved under UTT/21/3583/HHF

Objections: too close to the road compared to the position approved under UTT/21/3583/HHF. The new position would affect sight lines of adjacent properties.

With regards to Notice of Designation under Section 62A Town and Country Planning Act 1990, of Uttlesford District Council for applications for major development the Council agreed for Cllr Val McKirdy and Robert Wingard to join the Planning Committee. The quorum stays the same which is three Councillors. The terms would now be that they will meet whenever is necessary to meet authority deadlines for comments. The Committee is authorised to make comments on behalf of Little Hallingbury Parish Council.

22/40. MISCELLANEOUS ITEMS FOR INFORMATION AND NOTING

a) Items received in time for the agenda

- EALC – E bulletins; Police bulletins; Training calendar for January, February & March 2022, Climate Crisis Conference - 27th January 2022.
 - NALC – Newsletters; Chief's executive bulletins.
 - Stansted Airport Watch (SAW) - Press release - 24 January 2022.
 - County Councillor for Great Dunmow division - Local Highways Panel Agenda.
 - Uttlesford District Council – link for agenda for Planning Committee 19 January and 16 February 2022; link for Minutes for Planning Committee 19 January 2022.
 - Uttlesford District Council, Housing Enabling & Development Officer – Uttlesford Housing Market Report October 2021.
 - Uttlesford District Council, Chief Executive – press statement re Uttlesford District Council adapting to new government rules for local authority accounting.
 - Uttlesford District Council, The Management Team Planning & Building Control - Development Management Parish Forum (including Enforcement), 29 March 2022 at 19.00.
 - Integrated Passenger Transport Unit – Public ECC Consultation - Local Bus services in Uttlesford.
 - Thank you letters: Essex & Herts Air Ambulance.
- All received and noted.

b) Late Items

- Essex County Council, Service Development Officer - Essex MLP Review - Policy S6 engagement & Call for Sites.
The Council discussed but agreed there is no comments.
- Essex Highways, Integrated Passenger Transport Unit - Bus Network Review Public Survey.

All received and noted.

22/41. ITEMS FOR THE NEXT AGENDA AND INFORMATION

None.

22/42. NEXT MEETING

APM will be held on 22 March 2022 at 20.00 in the Little Hallingbury Village Hall.

The next Parish Council meeting is scheduled to be held on 5 April 2022 at 20.00 in the Village Hall.

The meeting ended at 21.31

Signed.....
(Chairman)

Date.....